

Alexandria v5 Circulation Commands

AS	Start Self Service Check Out Mode	Q {Barcode}	Patron or Item Status
B {Item Barcode}	Set Bookdrop Mode B3000 - Bookdrops just item 3000	QE	Show Renew Window May select which items to renew
C {Call Number}	Locate a Title by Call Number C100.34 - Look for Call Number 100.34	R {Item Barcode}	Start Renewal Mode R3000 - Renew item 3000 Renew All
E {Subscription Code}	Receive Subscription	RA	Locate Item by Title TBambi - Locate Bambi
F {Amount }{Comment}	Record a Fine or Fee F3.25 Book Club - Record Book Club fee of \$3.25	UI {Item Policy Code}	Change Item Policy
G {Item Barcode}	Place a Forward Reservation G3000 - Reserve item 3000 GG - Set to Reservation Checkout Mode	UP {Patron Policy Code}	Change Patron Policy
H {Item Barcode}	Place a Hold Request for a Title H3000 - Place a Hold on item with barcode 3000	UR	Restore Previous Policy
I {Date}	Set Inventory Mode	V Category Keyword	Catalog Items (Assign Keywords)
IB {Date}	Set Inventory / Bookdrop Mode	X Barcode	Make Patron or Item Current or Clear
J {Item Barcode}	Reserve Request J3000 - Place a Reserve on item 3000	Y	Start Statistics Mode Computes statistics as a 1-day checkout. Use for "in-library" usage.
K Item Barcode	Recall Item K3000 - Mark item 3000 for recall	Z	Clear Transactions List
L {Name}	Locate Patron LJones - Locate patron with last name Jones	.mm/dd/yyyy	Set Override Date
M {RouteCode}{=Item Barcode}	Issue Routing Slip	/Old Barcode = New Barcode	Change Barcode Number
NC Item Location	Set Location for Item Copies	..	Set Check In / Check Out Mode
NP Patron Location	Change Patron Location (homeroom) NP R301 - Mark Patron Location R301 for the next patrons	.	Clear Override Date or Mode
O Barcode	Automatic Overnight Checkout of Item	=	Use Current Item Barcode
P Patron Barcode	Set Patron	*	Import Transaction File Use to Import from a portable reader.
		+	Show Patron Notes
		++	Show Item Notes
		+++	Print Transaction List